Invoice Processing

OPTIMIZE SPEND

Comprehensive functionality to streamline the entire invoice life-cycle

The comprehensive invoicing capability of Optimize Spend provides a fast, paperless and rules-based process to automate the invoice entry, reconciliation, approval and payments lifecycle. Reducing the error-prone reliance on manual processing and creating a customized audit trail for compliance and reporting purposes, Optimize Spend provides end-to-end management and oversight of invoicing, approvals and payments workflows.

With Optimize Spend you gain total visibility, automation, accuracy and efficiency for each and every invoice, from it being due to being paid.

Key features

Expected Invoices Report
- Predict upcoming invoices
- Detect overdue invoices
- Automated reports to your inbox
- Proactively manage your complete invoicing pipeline

Vendor-specific uploads
- Upload full vendor invoice detail
- Interfaces to major invoice formats including Bloomberg SID reports, Refinitiv CSV invoicing, FactSet, NYSE, etc

Reconciliation Worksheet

- Spreadsheet-style interface automatically highlights variances between inventory & invoice detail
- Keep a running total of progress as you deal with any variances
- Drill-down into full user-level detail
- Quickly apply prior period adjustments for accurate accruals

Suggest A Fix Wizard
- Click "Suggest A Fix" to analyze a variance, determine the root cause, propose a fix, and click through to make the necessary correction
- Quickly apply prior period adjustments for accurate accruals
- Underpinned by complex decision logic based on years of TRG Screen invoice processing experience
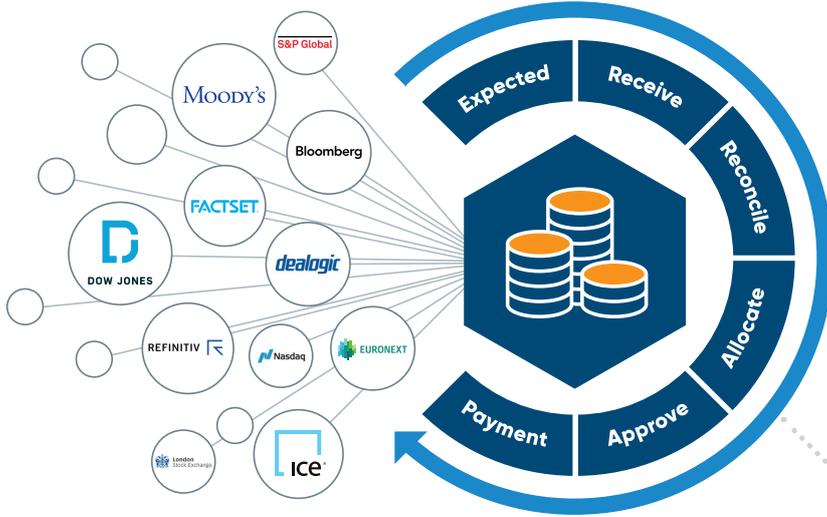
Accounts Payable Interface
- Automatically send approved invoices to Accounts Payable, and receive payment confirmation back
- Know the payment status of each and every invoice
- Compatible with all major AP systems

Invoice Approval Workflow
- Automated rule-based approval routing
- Single click approval for smart phones
- Fast review of key details
- Full historical audit trail
- Auto reminders for overdue approvals

Cash Allocations
- Automatically generate invoice allocations based on the inventory
- Allocate to any combination of department, user, vendor, and platform
- Simple but powerful tabular worksheet interface for adjustments

Global Market Leader in Enterprise Subscription Management

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